

JOB POSITION

San Francisco
Bay Area
California



Manager of Disability Support Services and WorkAbility III

The Manager of Disability Support Services and WorkAbility III is responsible for planning, coordinating and supervising the operation of the Disability Support Services for college students.

This position serves as an administrator overseeing several small educational service programs or projects for a college providing support services focused for students with disabilities. Programs include Learning Disabilities program, Adaptive PE program, the High Tech Center, Deaf Student Services, and other support services for students with disabilities.

Minimum qualifications:

- Master's degree in Special Education, Learning Disabilities, Rehabilitation Counseling or another closely related field and two years of full-time experience or equivalent within the last four years

- Experience equivalent to at least three years of full-time instructional, student, and/or support services experience within an institution of higher education

Posting (open until filled) July 6 - August 17

Work Schedule: Monday - Friday 8 a.m. - 5 p.m.

Permanent, exempt employee

To apply for this position,

please visit: www.4cdcareers.net

The district shall not discriminate based on ethnic group identification, race, color, age, citizenship, ancestry, religion, marital status, national origin, sex, sexual orientation, mental or physical disability, medical condition, veteran status, parental status, or because a student is perceived to have one or more of these characteristics.

DVC

DIABLO VALLEY COLLEGE

Manager of Disability Support Services and WorkAbility III

www.dvc.edu

Desirable qualifications:

- Demonstrated ability to cultivate and develop mutually supportive supervisory and collegial relationships
- Knowledge of applicable sections of the California Education Code and Federal (Americans with Disabilities Act) and state regulations applicable to students with disabilities in the community college system
- Experience developing and implementing programs in a higher education setting to serve students with disabilities
- Demonstrated cultural competency skills and ability to work with diverse community college population
- Demonstrated knowledge and expertise in the development and management of categorical program budgets and resources
- Demonstrated knowledge and experience using data to inform program development, implementation, and assessment of program effectiveness through evaluation

Salary and benefits:

Salary range: \$6,781 - \$8,262 (month)

Retirement: Academic Managers are members of the STRS (State Teachers Retirement System).

Deferred Compensation: The District offers two optional deferred compensation plans. Eligible employees have a choice of the 457, 403b plans and a selection of savings and investment options.

Leave Allowance: The District offers monthly eligible classified employees and managers/supervisors a generous vacation and sick leave benefits as well as 20 paid holidays annually (which can vary based on length of winter break).

Additional Benefits: The District also offers monthly eligible classified employees and managers/supervisors educational reimbursements, employee assistance programs, a travel assistance plan, longevity compensation, retiree benefits, employee discounts on health memberships and a comprehensive wellness program.

Managers/Supervisors/Confidential Personnel Manual (Section 8-Insurance Benefits):

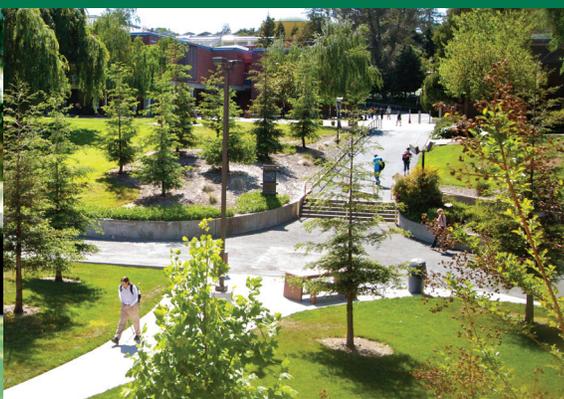
http://www.4cd.edu/gb/policies_procedures/MANUALS/MSC_08.pdf

For more information: please contact Emily Stone, Dean of Student Support Services, estone@dvc.edu or 925.969.2113

Work and live in the San Francisco Bay Area



Manager of Disability Support Services and WorkAbility III



About Diablo Valley College: Diablo Valley College is one of three publicly supported two-year community colleges in the Contra Costa Community College District. The larger of DVC's two campuses is located off Interstate 680 in Pleasant Hill, and the newer San Ramon Campus serves the south county in Dougherty Valley. Between its two campuses, DVC serves more than 22,000 students each semester with a wide variety of program options.

Degrees and transfer programs: DVC offers more than 40 A.A. and A.S. degrees in addition to articulation agreements with University of California (UC) and California State University (CSU) systems, and transfer credit to four-year colleges.

Career/technical education: DVC offers more than 40 certificates of accomplishment, and a wide selection of certificates of achievement.

Academic Excellence: DVC guarantees its students admission to some of the best universities in the US! The Universities of California Davis, Santa Barbara, Irvine and Santa Cruz just to name a few. DVC is the number 1 transfer school to UC Berkeley.

Location: DVC is located in the beautiful San Francisco Bay Area in the town of Pleasant Hill only 37 minutes by direct metro to downtown San Francisco, one of the most popular and exciting cities in the US.